



GLOBAL TENDER NOTICE – INTERNATIONAL COMPETITIVE BIDDING

INVITATION FOR EXPRESSIONS OF INTEREST FOR APPOINTMENT OF PROJECT MANAGEMENT CONSULTANT FOR JICA ASSISTED

Himachal Pradesh Crop Diversification Promotion Project

The Japan International Cooperation Agency (JICA) **is being approached or providing ODA** loan assistance to the Government of India Japanese Yen 5.001 billion towards the implementation of “Himachal Pradesh Crop Diversification Promotion Project” (HPCDP) in the State of Himachal Pradesh, India.

The stated project objective is to promote sustainable crop diversification in Himachal Pradesh by development and rehabilitation of minor irrigation facilities and access farm roads, as well as by improvement of extension services including promotion of vegetable cultivation, thereby contributing to the improvement of livelihood of farmers in Himachal Pradesh.

The Department of Agriculture, State Government of Himachal Pradesh invites Expression of Interest (EOI) to employ consultant to provide Consulting Services to the newly formed Project Management Unit (PMU) of the Department of Agriculture – Government of Himachal Pradesh (DOA) from Financial Year 2011-2018. The cost of Consulting Service will be financed out of the proceeds of an ODA loan extended for the project by JICA and the consultants to be employed will be selected in accordance with the Guidelines for the Employment of Consultants under JICA ODA Loans.

The PMU intends to shortlist the eligible and qualified consultancy firms/consortium of firms to participate in competitive bidding for Project Management Consultancy.

The role of Project Management Consultant (PMC) is as follows:

The appointed PMC will be responsible in the improvement of processes and procedures for project implementation at the state, district and block levels Project Management Unit (PMU) of the DOA under the HPCDP Project and specifically:

To assist Assistance in planning;

- Detailed design;
- Tendering;
- Construction management;
- Environmental consideration;
- Financial management;
- Monitoring;
- Evaluation and reporting.

To achieve this, the appointed Project Management Consultants (PMC) on behalf of the PMU will be responsible to manage:

- Sub-project Screening and Appraisal;
- Pre-construction Engineering Works;
- Support for Construction Management;
- Coordination with JICA Technical Cooperation Project;
- Support for Agricultural Extension and other works;
- Support for Training Activities;
- Annual Plan of Operation and Overall Project Management.

The expected inputs from the PMC over the project period from the first year of the Project implementation from approximately October 2011 until March 2018 are:

- International consultants 4 man team - 56 Man Months;
- Local consultants 11 man team - 239 Man Months;
- Supporting staff: 720 Man Months.
Total 1,015 Man Months.

The project will cover the districts of Bilaspur, Hamirpur, Kangra, Mandi and Una. The State PMU will be based in the centralized location at Hamirpur working with the above three (3) districts PMUs and eight (8) block level PMUs.

Eligibility

Following eligibility / qualification criteria will be used to shortlist the consultants

- The applicants may be an independent single firm or in joint venture or in consortium with other firms.
- In the EOI it must be clearly indicated / stated who the “Lead Partner” is if it is a joint venture/ consortium. The Lead partner must possess similar experience in the Project Management Consultancy of their experience and technical expertise in areas relating to this project to infrastructure development particularly related to irrigation systems, water requirements, planning of farmers support program, training on farm mechanization and micro irrigation and institutional and strengthening/capacity building etc.
- The intending firm or in case of joint venture / consortium, the Lead Partner should have experience in projects of comparable size, complexity, and technical specialty in India/ developing countries.
- Experience in project management of projects Experience of donor funded projects and working for reputable regional/international organizations (multilateral & bilateral);

The intending firm or joint venture / consortium partners should have adequate experiences in Project Management Consultancy in India/ Developing Countries. The firms / joint venture / consortium capability to handle Staff Resources, Project Delivery Capability, National/International Expertise, Financial Capability etc. would be considered for short listing of the Consultants. Experience in institutional development planning activities is also desirable.

The EOI should include the following information under cover of the attached application form indicating that they are qualified to perform the services:

- List of similar assignments completed successfully, with brief project description, relevancy, information of cost of the services, cost of project, employer and funding agency
- List of similar assignments in progress with brief project description, relevancy, information of cost of the services, cost of project, employer and funding agency

- Company profile and a list of relevant skills with the staff and indicative Curriculum Vitae
- Instrumentation available with the company and experience in using the latest tools and equipment relevant to this project e.g. GPS surveying and mapping tools.
- Project delivery capability in India and experience of donor funded projects;
- Company registration certificate/s and document/s
- Latest Annual Report and audited accounts
- Document/s clearly showing last three (3) year annual turnover figures
- Eligibility statement.

All above documents / certificates for the firm / and joint venture / consortium partners must be submitted in the EOI.

Only eligible firms having the required qualifications shall be considered for short listing and only shortlisted firms or associations shall be invited to forward proposals for the services and the evaluation of these proposals shall be carried out by the QCBS methodology.

Consulting firms barred from participating in any project funded by the Government of India or any other international donor (i.e. JICA, World Bank, ADB, DFID) on the date of submission of their EOIs will not be eligible to participate in this project. A declaration to that effect shall be furnished by applicants.

Only the firms / joint ventures / consortiums having experience and eligibility as per the criteria given above shall be considered for short listing in the light of the evaluation criteria approved by the competent authority. The weightings for various parameters for Technical Bid Evaluation will be indicated in the document titled "Request for Proposal". After submission of the EOI, change in the lead consultant and or joint venture / consortium partnership, shall not be permitted.

Interested consultants may obtain further information at the address below during office hours *i.e.* 1000 to 1600 hours.

This EOI notice may also be seen on the website of the Department of Agriculture at **www.hpagriculture.com**.

The Department of Agriculture reserves the right to accept or reject any/all applications and to annul the process at any time.

Expressions of interest must be delivered to the address below:

Director of Agriculture
Department of Agriculture
Government of Himachal Pradesh
Boileauganj
Shimla-171005
Himachal Pradesh
Phone-0177-2830162, 2830618, 2830174
Fax No-: 0177-2830612
E-mail: krishinideshjica11@gmail.com
Web site: www.hpagriculture.com

The EOI must be accompanied with a non-refundable fee of INR 5,000 (Five Thousand) in the form of a demand draft/pay order payable at Shimla, India, favoring Director of Agriculture, Department of Agriculture, Government of Himachal Pradesh.

The Expression of Interest shall be submitted in a sealed envelope clearly marked as **“Expression of Interest for the Provision of Consulting Services to the Project Management Unit - Himachal Pradesh Crop Diversification Promotion Project.”**

Expressions of Interest should be received before 1500 Hrs. Indian Standard Time on 20th April 2011 (20.04.2011).

EOIs received before this stated time and date only shall be considered. Late EOIs shall be rejected

**Application form for Expression of Interest for Project Management Consultants
for the Himachal Pradesh Crop Diversification Promotion Project (HCDP)**

1. Name of the Consulting firm(s)
(Firm/ Organization):

2 Name & Designation of the office bearer(s):

3. Full Postal Address:

Telephone-

Fax-

E Mail -

4. Year of Registration

5. Address of Branch Office in India.

4. Indicative list of professionals employed by the firm (permanent/contractual) who might be engaged for the consultancy, along with their brief CVs

5 List past and current experience in providing similar Consulting Services under externally funded projects in India or similar countries and attached details of each.

6. List other consulting assignments in progress and attached details of each.

7 Eligibility statements

8. Documents to be attached

(a) Annual report (most recent)

(b) Last three year's audited statement

(c) Copy of registration certificate

(d) Other relevant documents (please list)

Date:

Place :

Signature of the Office Bearer

Attach Company brochures

**DEPARTMENT OF AGRICULTURE
HIMACHAL PRADESH**

EXPRESSION OF INTEREST FOR SUPPLY OF VERMIBEDS

Director of Agriculture, Himachal Pradesh, Shimla-5 invites sealed “**Expression of Interest**” from reputed Manufacturer for supply of ISI marked UV STABILIZED/ HDPE HEAT SEALED PORTABLE VERMIBEDS for production of Vermicompost under organic farming. The EOI document alongwith terms and conditions may be obtained from the office of the Director of Agriculture, Himachal Pradesh on any working day from 10.00 AM to 5.00 PM in person or by post by sending self addressed stamped (Rs10/-)envelop of 10x20cm upto 26th April,2011. The EOI can also be viewed and downloaded from our website www.hpagriculture.com. This EOI will be received in Directorate of Agriculture H.P. Shimla-5 along with Security Money Deposit amounting to Rs 50000/- (in the Shape of Bank Draft / FDR) pledged in favour of the Director of Agriculture, Himachal Pradesh Shimla-5 *on or before 30th April, 2011 upto 2:00 PM and will be opened with same day at 3:00 PM* in the presence of the bidders or their authorized representatives who so ever may like to attend the same.

HIM SUCHNA & JANSAMPARK

Serial No. _____

**DEPARTMENT OF AGRICULTURE
HIMACHAL PRADESH**

DOCUMENT FOR EXPRESSION OF INTEREST

(Supply of ISI marked UV STABILIZED/ HDPE HEAT SEALED PORTABLE VERMIBEDS for production of Vermicompost under organic farming in response to EOI notice _____ published in the news paper _____, dated _____)

Date & time of Receipt of EOI : **30th April, 2011 upto 2.00 PM**
Date and Time of opening of EOI : **30th April, 2011 at 3.00PM**

S.No.	Particulars	
1	Name of Registered Manufacturer.	
2	Complete address with pin code and telephone/fax number.	
3	Registration No. and validity	
4	Sale Tax/VAT No.	
5	Income Tax/PAN No.	
6	Security money Rs.50,000/- deposited in the shape of BD/FDR pledged in favour of Director of Agriculture.	
7	<p>The main features of the portable Vermibed are:-</p> <ol style="list-style-type: none"> 1. UV stabilized material having long life to withstand the exposure to sunlight, rain and wind stresses. 2. Having higher tensile, tear and bursting strength properties for placing on the hard surface of the ground and easy for installation. 3. Having higher flexibility and economical to transport from one sight to another, easy to handle and install as per the requirement. 4. The bed should be completely leak proof to maintain adequate moisture with in the bed, stitchless in nature, heat sealed structure and should not crack. 5. The bed should have adequate aeration (Net Windows for cross ventilation) to achieve optimum condition of humidity and temperature with in bed. 6. Having a provision of outlet (Drain) in the bottom corner for collection of Vermiwash liquid. 7. The size of the required Vermibed should be 12x 4x 2 cft (3600x1200x600mm). 8. The vermibed should be strictly ISI (IS15907: 2010) marked specifications. 	

8	<p>Experience: The bidder should have experience of supplying Vermibed technology and services for setting up of units in the states/Departments/ Institutions. The companies manufacturing the above mentioned vermibed should have related technical know-how and experience need to submit the following documents:-</p> <p>A. Technical Bid</p> <ul style="list-style-type: none"> • Letter of intent showing the general information, eligibility criteria of manufacturer having valid license by DIC, ISI license issued by BIS, PAN Number & ITR and terms and condition of EOI. • Vermibeds Specification as per IS 15907:2010 alongwith details of model/ size offered. • Affidavit regarding specification, quantity offered, EMD and terms & conditions of supplies. • Sample of item for which the firm is interested to supply alongwith warrantee schedule. • Turnover and past supplies. <p>B. Financial Bid</p> <ul style="list-style-type: none"> • The rates of each vermibed including all accessories and installation, FOR destination and inclusive of all taxes may be quoted. • Quantity of vermibed offered. 	
9	Name and address of the authorized signatories of the concerned agencies/party.	

- i) I/We declare that above entries made by me/us on the day _____ April, 2011 are true to the best of my knowledge.
- ii) I further undertake that will abide the terns and conditions given at Annexure ‘A’

**Signature of the Authorized Signatory/applicant
(With seal)**

TERMS AND CONDITIONS

1. The envelop containing “**Expression of Interest**” document should be super scribed as ‘**EOI for the supply of PORTABLE VERMIBEDS**’. The envelop should contain containing two separate duly sealed envelopes marked ‘Technical Bid’ / ‘Financial Bid’ alongwith properly sealed sample.
2. The total quantity of portable vermibed offered for supply on monthly basis be quoted as per EOI document.
3. The rates be quoted F.O.R destinations in different districts of the State of H. P.
4. The EOI should be accompanied with earnest money (Rs.50,000/-) in the shape of bank draft or FDR, saving certificate pledged in favour of Director of Agriculture Himachal Pradesh, Shimla-5. The EOI without earnest money will be summarily rejected.
5. The earnest money will be released to the parties/firms/organizations whose EOI’s are not accepted.
6. The earnest money will be released to the parties whose EOI is accepted, after complete and satisfactory supply of portable vermibed as per supply orders.
7. In case the party/parties whose EOI are accepted, fails to supply the committed quantity of material, the earnest money will be forfeited and offer for supply of material will stand automatically cancelled.
8. The material will be inspected by the officers of the Department before dispatch instructions.
9. No cutting/over writing would be allowed in the EOI document. However, unavoidable correction must be signed by the authorized applicant.
10. The department reserves the right to approve parallel rates on the basis of EOI so as to ensure regular and adequate supply.
11. The portable vermibed should be as per specification of EOI document.
12. Conditional as well as telegraphic EOI shall not be accepted.
13. If the date of submission/opening of EOI happens to be holiday, the same shall be received/opened on the next working day.
14. The Director of Agriculture, H.P. Shimla-5, reserves the right to reject any or all the EOI without assigning any reason.
15. Other conditions, if any, shall be announced at the time of opening of EOI document.

**Director of Agriculture
Himachal Pradesh**